

## **Official/ Land Records**

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- CollierClerk.com provides access to Collier County's Official Records, including Land related documents.
- On **CollierClerk.com**, Click "**Records Search**" and select "**Official/ Land Records**". Please Read and Accept the Disclaimer.
- The **Public Records Box** appears, with a list of search types and search criteria. If you would like additional information on any of these items, click on "**User Guide**", and then, **Table of Contents**.
- The most popular search conducted online is an OR document search. Click on "**OR Document Search**".
- Enter your search criteria such as **Party Name or Document Number** and Click on **Begin Search**.
- A list of documents matching the search criteria will display.
- Click the **Magnify icon** on the right hand margin to display additional document information.
- Click the **Adobe icon "View Document"** to display the document image.
- To print a copy, **Click the Printer Icon** on the menu bar and follow the prompts.
- If you need an official or certified copy, please contact the Recording Department of Clerk's office at the Government Center Complex or one of the satellite offices.
- Additional search examples and detailed instructions are available in the on-line User Guide, mentioned above.